



Sagamok Anishnawbek

P.O. Box 610
Massey, Ontario, Canada
P0P 1P0

Telephone (705) 865-2421
Fax (705) 865-3307
www.sagamok.ca

EMPLOYMENT OPPORTUNITY Parents As Teachers Educator Permanent Position

Job Summary:

Parents as Teachers Educator must be a dynamic individual prepared to do home-visits. To provide a comprehensive home visitation program implementing the Parents as Teachers Home Visitation model for prenatal women, and/or families who have children birth through six years. The Parents As Teachers Educator will provide a range of in-home primary and secondary prevention and early intervention services; and coordinating services to ensure appropriate, integrated, and needs-based services. This position is subject to Sagamok Anishnawbek personnel and administrative policies and carries no specific management authority or responsibilities.

Duties and Responsibilities:

- Implement and deliver the Parents as Teachers curriculum in both in home and group settings.
- Engage family in screening and assessments to individualize, strength-based visits focusing on parent-child interaction and child development.
- Identify and introduce promising and/or best practices that contribute to personal, family and community wellness.
- Strengthen families to deal with child development and parenting issues.
- Establish and maintain positive working relationships with families.
- Collaborate with other community programs with similar purposes; make recommendations for further screenings, evaluations, etc.
- Assist client to identify, build and engage personal support networks.
- Establish and maintain a collaborative working relationship with other service providers to ensure integrated collaborative approach to service and to monitor client involvement and progress.
- Maintain clear, concise and accurate client records in compliance with relevant case management and administrative policies and procedures as they apply to the position.
- Plan, facilitate and/or coordinate evidence-based primary and secondary prevention workshops, programs and/or presentations for target groups.
- Develop activity budgets and funding proposals for management approval.
- Provide demographic, health status, statistical, and program information according to policy.
- Participate in and support program evaluation processes.
- Other duties within the scope of work as required.

Qualifications/Terms & Conditions:

1. A diploma in Early Childhood Education and/or Human/ Health Services and Parent's As Teachers certification maintaining affiliation status

2. Registered ECE, College of Early Childhood Educators or willing to register
3. Minimum two (2) years of work experience with children & families in the area of maternal and child health and/or child development
4. Proficient in oral and written communication skills.
5. Experience with computers and familiar with Microsoft office suite, internet research.
6. Ojibway language & knowledge of native culture and heritage are considered definite assets.
7. Must be prepared to travel for training.
8. Must have a Valid Driver's License and use of own vehicle.
9. Successful applicant to provide a clear CPIC and Vulnerable Sector Check.

Interested applicants **MUST** submit:

1. a cover letter,
2. resume,
3. photocopies of certificates/diploma/degree from a post-secondary institution, and
4. three references (preferably 3 recent employment references from a direct supervisor/manager or 2 recent employment references from a direct supervisor/manager and one [1] character reference):

Attn: Hiring Committee, c/o Human Resources
Sagamok Anishnawbek, P.O. Box 610, Massey, Ontario, P0P 1P0
Fax: (705) 865-3307
Email: toulouse_marla@sagamok.ca

By: **Thursday October 19, 2017 at 4:00 p.m.**

Late or incomplete applications will not be considered. We appreciate your interest, however, only those selected for an interview will be contacted.

Preference will be given to Aboriginal people.