

POST SECONDARY STUDENT SUPPORT PROGRAM



Serpent River First Nation

POLICY TITLE:

SRFN BURSARY AWARDS

POLICY NUMBER:

I-22

Policy

Students from the Serpent River First Nation can apply for one (1) of ten (10) awards of \$1,000.00. The deadline for these applications is October 31st, annually.

Selection Criteria / Eligibility

1. Applicants must be currently enrolled in a post secondary program. This can include both full-time and part-time studies, trades, diploma and degree programs, graduate and post graduate studies.
2. Applicants must be registered with the Serpent River Band
3. Applicants must fill out the attached Serpent River First Nation Post-Secondary Student Bursary Award application
4. Applicants must submit an original 1-2 page essay which:
 - a. Provides a formal introduction of themselves to the selection committee
 - b. Identifies their field of study, as well as their academic goals
 - c. Identifies their long-term career goals
 - d. Identifies their contribution to the community and / or other communities around them

The essay will be graded based on the applicant's ability to incorporate 4 (a) (b)(c)(d). Additional marks will be awarded for spelling, grammar, and flow of the essay, for a total of 25 points.

5. Late or incomplete applications will not be considered

Selection Committee

The Selection Committee is comprised of:

- A volunteer representative from the Education Committee
- A member of Council who holds the Education Portfolio
- Education Department Representative
- Management Representative

Selection Process

The Selection Committee will convene within 2 weeks of the application deadline to review submissions and select successful candidates.

Each committee member will receive a copy each applicant's submission. Each committee member will review each application, and ensure that all of the necessary documentation has been included. Each committee member will review the essays of each candidate, and assign a score based on the established score sheet.

Effective Date:	Motion:	Policy #: I-22
Revised Date:	Motion:	Page 1 of 2

The scores will be tallied, with the top ten (10) applicants with the highest scores awarded bursaries.

Conflict of Interest

The Selection Committee will follow the **Serpent River First Nation Policy IV-15 – Conflict of Interest** as it applies to this process.

To apply:

Interested applicants must submit their application by October 31st at 12:00 p.m. EST. Applications may be sent:

By Mail: Serpent River First Nation
 Attn: Bursary Selection Committee
 195 Village Road
 Cutler, ON
 P0P1B0

By Fax: 705-844-2757

By E-mail: dianemeawasige.srfn@ontera.net

Serpent River First Nation Post-Secondary Student Bursary Awards
Submission Checklist

- € Completed application form
- € 1-2 page original essay
- € Proof of membership with Serpent River First Nation
- € Proof of enrollment at an accredited post-secondary institution

****Reminder**** Late and / or incomplete applications will not be considered.

Effective Date:	Motion:	Policy #: I-22
Revised Date:	Motion:	Page 2 of 2

APPENDIX A: SRFN Post Secondary Bursary Award APPLICATION FORM

Please fill in the appropriate information in the space provided in clear writing

Full Name: _____ Address to be reached at while at school (if applicable – include postal information): _____

Band Number: _____

Phone Number: _____

Email: _____

Male Female

D.O.B. (year/mm/dd): _____ Permanent Address (include postal information): _____

Marital Status: _____

Number of Dependents: _____

Schooling Information

Please check the appropriate boxes that apply to you:

College University Full-Time Student Part-Time Student

Please fill in the appropriate information in the space provided in clear writing

Institution Name: _____ Location: _____

Program: _____ Program Length: _____

Year Entering (i.e. 1st, 2nd, etc.): _____ Certification upon Graduating (i.e. Diploma, etc.): _____

What Assistance are you already receiving through the SRFN Post Secondary Education Assistance Program? Please check all that apply:

Tuition Travel Books Child Care Living Allowance

What other assistance or sources of income (if any) have you received for education outside of this Program?

By signing below, I hereby declare that I have fully read and understood the SRFN Education Department's policy and procedure in regards to the implementation and dissemination of the Bursary Awards and wish to enter my name for candidacy, having accurately provided all the proper and necessary information required

Signature

Date